

MINUTES OF A REGULAR MEETING OF THE HERITAGE CONSERVANCY BOARD OF THE TOWN OF CLARKDALE

A Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on Wednesday, May 19, 2010, at 4:00 p.m. in the Clarkdale Administration Community Room, 39 N. Ninth Street,, Clarkdale, AZ.

Board Members: Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Paul Peck
Isabel Erickson
Kim Kelly (Absent)

Staff: Dawn Norman, Community Services Supervisor
Library Manager Charlotte Hawken

Others in attendance: Archive Collections Co-Manager Shawna Jones
Museum Board Member Mary Lu Estlick
Museum Board Member Cindy Emmett

AGENDA ITEM: CALL TO ORDER – Chairperson Meinke called the meeting to order at 4:01 p.m. and noted that all members were present.

AGENDA ITEM: PUBLIC COMMENT– The Board invites the public to provide comments at this time. Members of the Heritage Conservancy Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Each speaker is asked to limit their comments to five minutes.

Mary Lu Estlick stated she would like to comment on Museum displays in Town facilities, but she would wait for the agenda item.

Chairperson Meinke closed Public Comment.

Chairperson Meinke changed the order of the agenda by general agreement and moved to New Business.

NEW BUSINESS:

AGENDA ITEM: MERGING THE HERITAGE CONSERVANCY BOARD INTO THE CLARKDALE HERITAGE CENTER BOARD – A work session to discuss merging the Heritage Conservancy Board into the Clarkdale Heritage Center Board.

There was open discussion on the merger. Staff is still researching several issues.

AGENDA ITEM: LOAN CONTRACT RENEWALS – Discussion and consideration of renewing loan contracts with the Clarkdale Heritage Center.

Boardmember Erickson moved to approve the renewal of loan contracts with the Clarkdale Heritage Center for Town-owned items for museum displays, including contracts:

#1 - Clubhouse furnishings, with the addition to the contract of one Ladies Lounge display board;

#2 - prehistoric scene and description, #3 - Clubhouse chair; and

#5 - wooden church pulpit.

Vice Chairperson Wombacher seconded and the motion passed unanimously.

AGENDA ITEM: REPRINTING THE WALKING TOUR BROCHURE – Discussion and consideration of reprinting the Walking Tour brochure.

There was open discussion on the brochure and how well done and successful it is. Staff informed that there are approximately 650 left. The Board agreed to wait to reprint the brochure. Staff is keeping an inventory and will inform the Board when inventory is low.

AGENDA ITEM: HERITAGE CONSERVANCY BOARD T-SHIRTS AND POSTCARDS – Discussion and consideration of the Heritage Conservancy Board T-shirts and postcards.

Staff informed the Board that there are approximately 500 to 700 of each postcard. The Board agreed to wait to reprint them.

AGENDA ITEM: EXHIBITION LOAN REQUEST – Discussion and consideration of approving an Exhibition Loan Request from the Clarkdale Heritage Center for items for museum displays.

There was open discussion on the display case located in the Ladies' Lounge. The museum expressed their concern of using the case due to the case not having a lock. Staff Member Charlotte Hawken stated that she had locks that could be installed on the case.

Chairperson Meinke moved to approve a request for the Clarkdale Heritage Center requesting an exhibition loan of the following items:

- 1. One Ladies Lounge double-sided desk;**
- 2. One display case; and**
- 3. Five smelter display boards and other smelter display boards.**

Boardmember Erickson seconded and the motion passed unanimously.

AGENDA ITEM: CLUBHOUSE LIGHT FIXTURES – Discussion and consideration of the exterior light fixtures from the Ladies' Lounge of the Clark Memorial Clubhouse.

Linda McDonough explained the process of producing the light fixtures, which she displayed. She stated that Michael Turner had volunteered to try to duplicate the original finish and that she had purchased and donated the paint for the project.

Community Services Supervisor Norman explained that the chandeliers in the Men's Lounge and the one in the auditorium have the original finish that Linda McDonough is proposing. There was open discussion on the paint finish.

Chairperson Meinke moved to approve the painting of the two light fixtures by Michael Turner with the original "finger" paint finish. Boardmember Peck seconded and the motion passed unanimously.

AGENDA ITEM: MINUTES – Discussion and consideration of the minutes of the Regular Meeting held on January 20, 2009 and the Special Meeting on March 17, 2010.

Boardmember Erickson moved to approve the minutes of the meetings on January 20, 2010, and March 17, 2010, as written. Vice Chairperson Wombacher seconded and the motion passed unanimously.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

Chairperson Meinke shared a family tree he completed on Senator Clark. He also shared research on topics for the kiosk project and stated that the printer is ready to print sample panels to be ready by July 4th for editing.

ARCHIVE COLLECTIONS CO-MANAGERS' REPORT – A report from the Co-Managers on current events.

Archive Collections Co-Manager Shawna Jones reported she has accessioned 74 items. There have been 63 volunteer hours. A display cabinet donated by Wal-Mart now holds the Clubhouse dishes. She is contacting individuals regarding existing requests. She suggested a fee be implemented for research beyond one half hour. Staff responded that the Town cannot make a profit from services, it can only charge for the cost of providing the service, so that would have to be taken into consideration. She informed that she completed the disposal of unwanted items as well as the drapes after keeping samples.

STAFF REPORTS – A report from Community Services staff members on current events.

The Yavapai County Centennial committee has requested photographs and comments for a centennial book, but it appears that Arcadia Publishing would be the publisher and the Board has previously avoided working with Arcadia.

FINANCE REPORTS – A review of the current finance reports.

The Board reviewed the current finance report which reflects a balance of \$4,813.41 in the donations account.

AGENDA ITEM: FUTURE AGENDA ITEMS – A listing of items to appear on future agendas.

1. *Merging the Clarkdale Heritage Conservancy Board into the Clarkdale Heritage Center Board worksession*
2. *Ladies' Lounge Exterior Light Fixtures*

AGENDA ITEM: ADJOURNMENT

With no objection, meeting adjourned at 5:25 p.m.

APPROVED: _____
Drake Meinke, Chairperson

SUBMITTED: _____
Charlotte Hawken, Library Manager